

# ACDHH & EHDI Advisory Committee Meeting Minutes

**Date:** November 14, 2024

**Time:** 10:00 AM – 12:00 PM

**Location:** Zoom Meeting

## I. Call to Order

The meeting was called to order by **Latrina Harris-Lewis** at 10:05 AM.

## II. Roll Call

Present:

- **Latrina Harris-Lewis**
- **Dani Merrill**
- **Germaine Graham**
- **Fran Altmaier**
- **Amber Hansen**
- **Kelly Randall**
- **Annie Converse**
- **Katie Fizz** (present but left early)
- **Dr. Wendy** (present but left early)
- **Bibi Ashley** (present but left early)

Absent:

- **Dr. Marla Broetz**
- **Melissa Klamann**

Guests: **Carmen Smith and Rob Voreck**

## III. Approval of Previous Minutes

The previous meeting minutes were reviewed and approved with minor revisions.

## IV. Newborn Hearing Screening Family Survey Development

Latrina led a detailed discussion on the newborn hearing screening survey. The main focus was on creating a survey for parents based on whether their child passed or was referred after the initial hearing screening.

1. **Survey for Children Who Passed the Screening:**
  - **Germaine Graham, Kelly Randall, Latrina Harris-Lewis and Fran Altmaier** volunteered for this group.
  - Discussion centered around a brief, straightforward survey asking about the screening process, satisfaction, and ease of scheduling. A follow-up for families with passed screenings is expected to be minimal, focused on confirming the basic process and ensuring no further follow-up is necessary.

2. **Survey for Children Who Were Referred for Follow-up:**
  - **Dani Merrill, Annie Converse, Amber Hansen, Latrina Harris-Lewis** and **Fran Altmaier** volunteered for this group.
  - The referred group survey would focus on gathering detailed feedback to understand parents' experience navigating additional screenings and follow-up steps. This includes questions about receiving additional support, clarity of follow-up instructions, and if the resources provided were helpful.
3. **Feedback and Suggestions:**
  - Several ideas were discussed, such as the inclusion of questions about the location of the screening and ease of scheduling.
  - **Germaine Graham** suggested adding a question about the child's delivery location to better understand the experience of scheduling a follow-up based on where the initial screening was done (hospital, home, etc.).
  - **Amber Hansen** proposed adding a demographic question to gather information on the age of the child when hearing loss was identified, which would help evaluate if the child met the "1-3-6" hearing screening benchmarks. However, **Fran Altmaier** suggested that much of this data is already available in the Department of Health's system, and it may not be necessary to ask parents for that information in the survey, to avoid survey fatigue.

## V. Next Steps: Action Items and Team Assignments

1. **Working Groups:**
  - **Survey for Children Who Passed:**
    - **Germaine Graham, Kelly Randall, Latrina Harris-Lewis** and **Fran Altmaier** will work on this group.
  - **Survey for Children Who Were Referred:**
    - **Dani Merrill, Annie, Amber Hansen, Latrina Harris-Lewis** and **Fran Altmaier** will work on this group.

**Latrina Harris-Lewis** and **Fran Almaier** will work with both groups (Passed and Referred) to ensure that both surveys are aligned with the intended goals for collecting feedback.

2. **Email Follow-up:**
  - Latrina Harris-Lewis will send an email confirming the group assignments to ensure everyone knows their responsibilities.
3. **Next Meeting:**
  - The next meeting is scheduled for **December 12, 2024** at **10:00 AM** via Zoom.
  - Agenda items for the next meeting will include:
    - Review of the draft surveys developed by both groups.
    - Discussion of the resource list and materials for distribution to parents.
    - Sharing personal experiences by **Germaine Graham** and **Katie Fizz** regarding the newborn hearing screening and follow-up process.

## VI. Additional Discussion

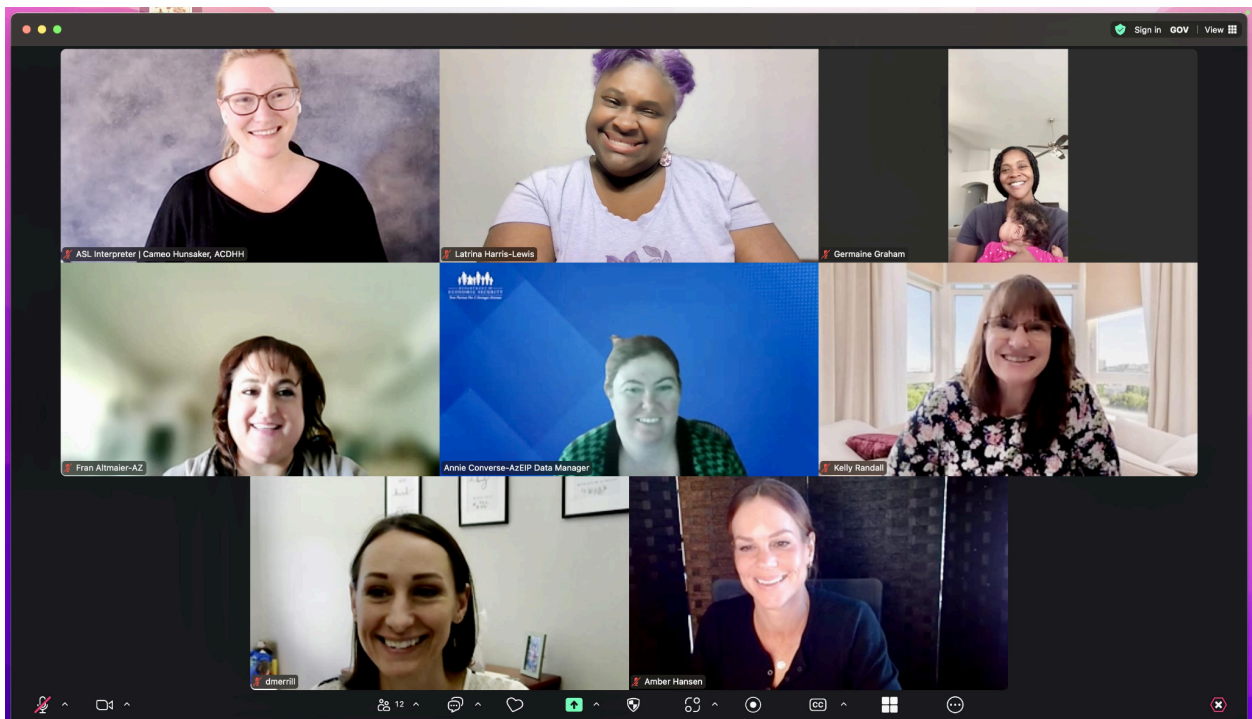
- **Support and Resources:**

It was suggested that the survey should ask parents how supported they felt by healthcare staff during the screening and referral process.

**Annie Converse** proposed using a Likert scale to measure how supported parents felt, rather than a simple yes/no question. This would allow for more nuanced feedback, giving a better understanding of the parent experience.

- **Group Photo:**

Since we missed taking a group photo during our first in-person meeting on October 17, 2024, we made sure to get one this time to capture us.. It's always nice to have a record of the team!



## VII. Next Meeting

The next meeting is scheduled for **December 12, 2024**, at **10:00 AM** via Zoom.

**Focus:** Finalize the surveys, discuss feedback, and split into working groups to refine both the “Passed” and “Referred” surveys.

## Future Meetings:

Date	Meeting Place	Meeting Status	Date	Meeting Place	Meeting Status
Thurs. 10-17-24	ACDHH	<input checked="" type="checkbox"/>	Thurs. 5-8-25	ZOOM (Work Session)	<input type="checkbox"/>
Thurs. 11-14-24	ZOOM (Work Session)	<input checked="" type="checkbox"/>	Thurs. 6-12-25	ZOOM (Work Session)	<input type="checkbox"/>
Thurs. 12-12-24	ZOOM (Work Session)	<input type="checkbox"/>	Thurs. 7-10-25	ACDHH	<input type="checkbox"/>
Thurs. 1-9-25	ACDHH	<input type="checkbox"/>	Thurs. 8-14-25	ZOOM (Work Session)	<input type="checkbox"/>
Thurs. 2-13-25	ZOOM (Work Session)	<input type="checkbox"/>	Thurs. 9-11-25	ZOOM (Work Session)	<input type="checkbox"/>
Thurs. 3-13-25	ZOOM (Work Session)	<input type="checkbox"/>	Thurs. 10-9-25	ACDHH	<input type="checkbox"/>
Thurs. 4-10-25	ACDHH	<input type="checkbox"/>			

## VIII. Adjournment

The meeting was adjourned at **11:59 AM**.

**Minutes Submitted By:** Latrina Harris-Lewis

**Date Submitted:** November 19, 2024