

ACDHH & EHDH Committee Virtual Work Session Minutes-August 14, 2025

(Minutes are not considered final until approved at the next meeting.)

Date: August 14, 2025

Time: 10:06 AM - 11:16 AM

Location: Virtual

Co-Chairperson: Latrina Harris-Lewis

Recorder: Rob Voreck (ACDHH Note-taker)

I. Call to Order

- Meeting called to order at 10:06 by Co-Chair Latrina Harris-Lewis

II. Roll Call

First Name	Last Name
Fran	Altmaier
Bibi	Ashley
Annie	Converse
Katie	Rawlings
Germaine	Graham
Amber	Hansen
Latrina	Harris-Lewis
Melissa	Klaman
Heidi	Klomhaus
Dani	Merrill
Kelly	Randall
Wendy	Steuerwald
<u>Guests</u>	<u>And Support Staff</u>
Rob	Voreck (ACDHH Note-taker)
Carmen	Green Smith (ACDHH representative)

- Absent Members
- Present Members
- Guest Members

III. Approval of Meeting Minutes

- Review of July 10, 2025 meeting minutes.
- Motion to approve: Germaine Graham
- Second: Katie Rawlings
- No changes noted.

IV. Work Session Focus Topics

1. Committee Membership & Representation

- Reviewed current member composition.
- Discussed strategies to meet 25% D/HH lived experience requirement.
- Recruitment Updates:
 - Melissa Klamann resigned
 - Bibi Ashley requested clarification on the replacement process.
 - New recruitment planned for October 9, 2025 in-person meeting.

2. Family Survey Rollout

- ASL video production was initially targeted for July 18, 2025, but was adjusted to August 22, 2025, due to the departure of a committee member.
- **Spanish translation:** Fran coordinating in-house at AZDHS.
- **Outreach strategy:** QR codes and participation incentives included.
- **Data collection timeline:** discussed frequency and follow-up periods.

Action Item: Ensure survey is ready to roll out per timeline.

3. Family Letter Redesign-Newly Diagnosed Families

- Reviewed proposed edits for newly diagnosed families letter.
- QR codes linking to programs and services incorporated.
- Brochures from affiliated agencies included.
- Feedback focused on clarity, tone, and accessibility.
- Fran wanted to make sure we include brochures from all affiliated agencies.

4. Family Resource Packet Development

- Progress on digital binder and content structure reviewed.
- Updates included:
 - Sequoia School for the Deaf now **Victory Deaf Academy**
 - Latrina met with their principal, Tamara Hoover and their teacher
 - Private School - can be funded by ESA or out of pocket
 - New location: Queen Creek
 - Transportation is provided
 - Opened Wednesday, August 6, 2025
 - Grades 1 - 9
 - 9 students enrolled so far
 - Bilingual program
 - “One classroom school”
 - 2 teacher aides
 - PDS listed separately from ASDB.
 - Desert Voices included.
- QR code decisions finalized; digital-friendly formats confirmed.
- Online pediatric audiologist directories (e.g., EHDI-PALS) referenced.
- Hard copies provided in bags to families; QR codes and online links included.
- Google Drive folder labeled “**ACDHH EHDI**” to house all electronic resources, links, and brochures.

Action Item: Latrina to maintain and share the Google Drive with the team for ongoing updates.

5. ASL-Interpreted Newborn Screening Videos

- Reviewed updated videos covering prenatal education, screenings, and follow-up, including:
 - Heel prick-blood spot test
 - Heart
- **Feedback Team:**
 - Amber Hansen
 - Bibi Ashley
 - Latrina Harris-Lewis
 - Melissa Klamman and Heidi Klomhaus unavailable

Key Discussion Points:

- Sign choices, including “early intervention”
- Appropriate use of Certified Deaf Interpreters (CDIs)
- Terminology guidance for on-screen talent and CDIs
- English medical terms “sandwiched” with ASL translation and fingerspelling
- Avoid inaccurate translations (e.g., do not use “sick” for “sickness”-SOMETHING NOTICE SHOW UP)

Actions Taken / Next Steps:

- Feedback letter shared with the committee
- Bibi requested access to the Google Shared Drive; Latrina confirmed link sent
- Future videos to include team consultation on ASL terminology
- Scripts for future videos will be reviewed prior to production to ensure accuracy

Action Item: Ensure future video scripts reviewed prior to production; continue consulting on terminology and ASL accuracy.

6. Outreach Book List

- Resource list including infant and chapter books to support families; black-and-white images indicate baby/infant books.
- Encourage sharing titles from self-published authors, specialists, teachers, or parents.
- Links and book info included in the digital and hard copy binder.

Action Item: Team to continue adding book titles to draft document; share any new resources with Latrina.

V. Recruitment Efforts

- Committee reminded to identify potential members for replacement or future participation for October 9th in-person meeting.

IX. Community, Professional, & Personal Updates

- **Amber Hansen**
 - New employment at The Space Between (Joy Plote)
- **Bibi Ashley**
 - Deaf Awareness Month in Tucson: painting event
 - October: Events at PDSB and ABSB campuses
 - December: Winter festival at PDSB campus; **Latrina Harris-Lewis** and **Heidi Klomhaus** invited
- **Annie Converse**
 - Started a second online ASL class with Kristin Thompson
- **Heidi Klomhaus**
 - Sept 20: Family panel event (teens to adults)
 - October: Halloween event at Phoenix Association of the Deaf
 - November: Trivia night
 - December: Tucson winter playdate
- **Katie Rawlings**
 - Attended AZTI immersion in July
 - An intensive five-day ASL-only (no speaking English) experience
 - Led by Robin O'Brien
 - Other ASL instructors at the program included Serena Stone and James Rice
 - Transitioned to Teacher of Deaf & Hard of Hearing
 - Completing Master's program
 - Requested a list of ASL interpreting agencies-Latrina will share
- **Latrina Harris-Lewis**
 - Offered tutoring support in ASL
 - Will compile a list of instructors and resources for the team
 - Her daughter turned 18; committee shared advice and celebration

X. Announcements

- Carmen announced:
 - Board meeting at 4:30 PM
 - members encouraged to watch and participate.
- Members asked to share any additional resources or announcements for the newsletter and website.

XI. Adjournment

- **Motion to adjourn:** Bibi Ashley
- **Second:** Katie Rawlings/Kelly Randall
- **Time:** 11:16 AM
- **Next virtual work session:** September 11, 2025
- **One-year anniversary in-person meeting:** October 9, 2025