

ACDHH & EHDI Committee Virtual Work Session Agenda-December 11, 2025

Date: Thursday, December 11, 2025

Time: 10:00 AM – 12:00 PM

Location: Zoom Online: <https://www.zoomgov.com/j/1600245048>

I. Call to Order

- Co-Chair: Latrina Harris-Lewis
- Time: ???

II. Roll Call

- Attendance of members, guests, and support staff

First Name	Last Name
Fran	Altmaier
Bibi	Ashley
Annie	Converse
Katie	Rawlings
Germaine	Graham
Amber	Hansen
Latrina	Harris-Lewis
Heidi	Klomhaus
Dani	Merrill
Kelly	Randall
Wendy	Steuerwaldt
<u>Guests</u>	<u>And Support Staff</u>
Rob	Voreck (ACDHH Community Services Program Manager)
Carmen	Green Smith (ACDHH Deputy)

- Absent Members
- Present Members
- Guest Members

III. Approval of Minutes

- Review and approval of Previous Meeting Minutes:

☰ ACDHH & EHDI Committee In-Person Meeting Minutes-October 9, 2025

- Motion to approve: ???
- Second: ???

IV. Old Business

- **Committee Membership & Representation**

- Updates on recruitment for DeafBlind and Early Intervention/Early Learning representation.
- Timeline for role expansion and voting:
 - December
 - vote on adding new role
 - vote on approving new member invitations (if possible)
 - January – welcome and onboard new members.
- Discussion of hybrid meeting pilot format for families with distance or childcare needs.

- **Family Letter (Complete and In Use) & Resource Packet Updates**

- Finalize wording, QR codes, and layout.
- Confirm content focuses on ages 0–3.
- Review digital and hard copy distribution strategies.

- **Family Resource Booklet – Schools & Agencies**

- Updates on review of programs: Desert Voices, ASDB umbrella, Victory Deaf Academy.
- Discussion of SPED contacts and parent accessibility.
- Review digital toolkit / Google Doc consolidation.

V. New Business / Next Steps & Assignments

- Confirm meeting schedule: second Thursday, 10:00 AM – 12:00 PM.
- Assign next steps for finalizing the resource booklet.
- Continue recruitment of new committee roles.
- Updates on video series and outreach book list.

VI. Upcoming Meetings, Reminders, & Future Agenda Items

- **January 8, 2026:** in-person meeting.

VII. Community & Professional Updates

- **Open to members to provide updates**

VIII. Adjournment

- **Motion to adjourn.**
- **Move: ???**
- **Second: ???**

- **Time: ???**